members.net

members.net is a Software as a Service (SaaS) specially designed for small clubs, incorporated societies and not for profit organisations to help them manage their membership. It provides centralised management of the society's members and manages invoicing at the click of a button. Payments and receipting are all managed ensuring that at the end of the year when accounts need auditing, instant reports of payments made are available. It removes the problem of multiple versions of membership lists stored on individual computers, because the list of members is centralised on the Internet.

One list not many

With many small clubs, the membership list is stored on the Secretary, Treasurer or Chair's computer – sometimes copies on all of them. Keeping them synchronised and updated can be a real problem unless good processes are in place. With members.net the problem goes away because the list is held online and in one place.

Membership invoices done in seconds!

So often, committee members are volunteers. The job of sending out invoices often falls to the person with the best computer skills, alternatively, the manual task writing of invoices from an invoice book can take hours. As a result, sending invoices out for annual membership fees can be onerous and is often put off. Yet these fees are the lifeblood of the society, providing the necessary cash-flow in order to keep going. With members.net invoices for all members are automatically generated at the click of a button and can be done by anyone with authorised access to the system.

Handling new members is easy

New members are handled efficiently because anyone on the committee with access can add and receipt a new member. However, if they join part way through the subscription period they are often unwilling to pay a full year membership fee. Members.net allows new members to optionally have a pro-rata invoice based on the number of days left in the present subscription period or any other selected figure.

Flexible membership types

Many clubs or societies have a tiered membership structure based on the level of benefits. These might be social members or playing members, family membership or individual – they could even be seasonal members with a specific membership period. Membership types can be easily configured to take into account the subscription amount and duration of membership.

Membership emails

Keeping in touch with members is important so a group email facility is provided. Members.net allows the broadcast to be sent to members based on their membership type. This is handy for clubs and society who might want to notify a sub-section of their membership rather than the entire membership base.

Transaction audit trail

All payments made against invoices can be receipted in the system. These are automatically date and time stamped, providing an audit trail of what payments have been made and when. A Receipt book report can also be provided allowing clubs to provide a full listing of all payments received for their auditors.

Different user levels

Members.net allows different user levels depending on their log in. A system administrator is able to add, delete and modify users, set up different membership types and anniversary dates, whereas a standard user is only able to create and receipt invoices and send out emails.

Changing Committees is no hassle

From time to time there key members move away or resign from committees taking with them valuable knowledge about the club or society. Now with members.net new committee members can quickly get up to speed because membership information does not disappear when committee members change.

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Features and benefits

One copy, always up to date

Avoid multiple copies of membership lists, with one updated list centrally available online.

Keep up cash flow with prompt efficient invoicing

Invoicing membership subscriptions is simply the touch of a button. They are automatically generated instantly.

Don't lose valuable membership data when members leave.

Members who don't renew their subscription are deactivated rather than deleted. If they subsequently rejoin, they can simply be reactivated.

Let members feel valued by keeping in regular contact.

Keep in touch with members using the membership email facility.

Simplified receipt book

All transactions received are automatically logged, date and time stamped so there is an electronic receipt book. A report can be quickly generated for audit purposes.

Keep your information safe

Because members.net is hosted using server technology, which benefits from redundant severs with daily back-ups your data is far more protected than if it were on a home PC.

Please visit http://members.net.nz for pricing information and how to sign up.